

# Boulder Creek Lacrosse Club Bylaws

## Article I Organization

The name of this organization shall be Boulder Creek Lacrosse Club. To be governed by a Board of Directors referred to in the bylaws as the Board. Boulder Creek Lacrosse Club is organized exclusively for the public, charitable and educational purposes under section 501(c)3 of the Internal Revenue Code.

## Article II Mission Statement

Through the coaching staff and volunteers, the Boulder Creek Lacrosse Club encourages players to develop a positive attitude, self-discipline, respect for others, and commitment to the success of their team and our club. Boulder Creek Lacrosse Club strives to make participation in the sport of lacrosse affordable, safe, and a positive experience for players, coaches, and parents.

It is the intent of the Board of Directors, the coaching staff, and volunteers, to provide a culture and environment for each player to grow as an individual, become a better lacrosse player, and represent Boulder Creek Lacrosse Club, Boulder creek High School, family, and community with pride. Every member of the team is held responsible and accountable for his actions. To achieve these goals, Boulder Creek Lacrosse Club will do the following (not limited to):

1. Promote the development and growth of the sport of lacrosse.
2. Provide an active lacrosse program, offering players and their families the opportunity to learn the rules and skills of lacrosse in a safe and supportive environment.
3. Encourage participation in Boulder Creek Lacrosse Club sanctioned activities by all individuals regardless of race nationality, religion, sexual orientation, financial or physical ability.
4. Teach the ideals of sports, including: sportsmanship, teamwork, discipline, respect, loyalty and courage.
5. Provide opportunities for coaches to receive training on the rules and skills of lacrosse, proper coaching techniques, and the necessary skills to enable them to serve as positive role models.
6. Purchase equipment and raise funds necessary for the successful operation of the team.

## Article III Function

The Board shall promote the sport of lacrosse through player recruitment and registration, fundraising, publicity, game operations and by developing programs that teach lacrosse and leadership skills, promote high standards in academics and sportsmanship. The Board will make all decisions for the team as it relates to supplying team equipment, maintaining a budget, and fulfilling the needs of the program as needed. The Board will ensure that all participants of the club will abide by all rules set forth by the Arizona Lacrosse League and the US Lacrosse organization.

## Article IV Members

Any parent or legal guardian of a child that is registered to play on the Boulder Creek Lacrosse Club and in good standing shall be a member of the club during the season their child is registered. The Board shall be made up of members from the Club. No dues will be collected to serve on the board, nor will board members receive compensation for their services or be granted loans from Boulder Creek High Lacrosse Club. Officers and children of officers must abide by the rules set forth for the general membership and shall not receive special treatment.

## Article V Players

The Boulder Creek Lacrosse Club is provided to 9th-12th grade students who are enrolled at Boulder Creek High School. Legitimate homeschooled students within the permitted boundary, as defined in the Arizona Lacrosse League bylaws section 15), are also eligible to participate.

Students graduating early from high school, as outlined in Arizona Lacrosse League bylaws section 11) ELIGIBILITY AND AGE REQUIREMENTS, are eligible to play on the Boulder Creek Lacrosse Club team. Otherwise known as the "Raj Rule". The player must be a graduating Boulder Creek High School student.

8th grade students, as outlined in Arizona Lacrosse League bylaws section 11) and subsequent ALL eligibility amendments, are eligible to play on the Boulder Creek Lacrosse Club team.

All players participating on the Boulder Creek Lacrosse Club team must meet Player Requirements as outlined in the player conduct contract and the guidelines set by the Arizona Lacrosse League.

Players are expected to follow the US Lacrosse player's code of conduct. In addition, by completing the player registration the player is agreeing to abide by the player code of conduct contract signed at registration. The players are expected to demonstrate good sportsmanship and show respect to coaches, teammates, referees, and opposing players.

## Article VI Board Meetings and Officers

The members of the board shall consist of 5 officers: President, Vice President, Treasurer, Secretary, Volunteer/Fundraising Coordinator. President may at any time choose to add a member after receiving a majority vote by the existing board.

### Board Overview:

1. Board members will be required to attend the board meetings set by the President, and behave in an ethical and professional manner.
2. The officers volunteer to serve for a minimum one-year term, maximum of 4 terms and can remain in the same position or move to another position with Board approval. A term is one fiscal year, June 1-May 31. All officer positions will be voted in by the Board. • Specific term requirements detailed in Article VII
3. The Board will meet monthly as necessary to carry out the business of the club August – May. Summer meetings are planned on necessity. A majority of the board (a minimum of 4 members) must be present for a quorum to exist in order to conduct business. (Video conferencing does count for members being "present".
4. Voting will be by a majority of members present. The president will not vote except in the event of a tie and then be called upon to cast the deciding vote.
5. Vacancies are communicated, by the President, to any adult members of the club, advertised by ways of email, group me chat, personal conversation etc. and are filled by a majority vote of the Board, if needed.
6. The President may poll by telephone, text, or email all the members of the Board to obtain a vote that may be needed in between monthly meetings. The President will notify all board members of the outcome.
7. The Board may authorize any officer to enter into any contract on behalf of Boulder Creek Lacrosse Club, if the contract is deemed necessary to meet the needs of the team.
8. The Board has the authority to provide financial support for the continuing education of the Boulder Creek Lacrosse Club coaching staff (i.e. trainings, seminars, conventions).
9. Board members found in violation of the Boulder Creek Lacrosse Club Bylaws, or deemed unethical will be subject to removal. Removal process of an officer must be approved by a majority vote of the Board. The President has a vote on this decision. The board member being voted out does not have a vote.
10. In the event there is an insufficient number of Board Members for a quorum to conduct business, the

remaining member(s) of the Board can solicit a volunteer to step in for that meeting. That volunteer can be the vote of the missing board member, or the missing board member can cast their vote needed before the meeting.

11. Responsible for annual Bylaw review, recommending appropriate revisions.
12. Members with only a Senior player may not serve as Board Officers. They may however serve as a non-voting mentor and strategic volunteer to the Board.
13. A board member may not have any relationship with a current coach.

## Article VII Duties of the Officers

President: Will serve for two consecutive years. Will manage the day to day business of the Club. Presides over the meetings and prepares the meeting agendas. Represents the Club as administrative officer, spokesperson and liaison to the high school. Shall be the representative to the Arizona Lacrosse League. Directs goals of the club, resolves conflicts and concerns, and works with the treasurer on a financial policy and budget. Will serve as the main point of contact for the coaching staff and others. The President will have the authority to designate a representative from the Board to fulfill any of the duties listed.

Vice President: In the absence of the President, shall be acting President. Will manage the bchslax.com website, all social media, and team store. Shall perform other duties as needed from time to time that may be assigned by the President or the Boulder Creek Lacrosse Club Board. Facilitates communication between parents and the Boulder Creek Lacrosse Club Board. Will keep an updated list of membership, provide the school with our roster as required, and provide the rosters to the Arizona Lacrosse League. Responsible for organization of the annual registration of players, handles correspondence and maintains records.

Treasurer: Oversees income, pays all bills on time, and oversees expenditures. Keeps records of receipts and expenditures and manages bank accounts. Ensures that all expenses over \$250 have Board approval. Makes prompt deposits of all monies received. Renders accounting records (books) and statements of financial condition of the club at monthly board meetings. Is responsible for any tax filings and to ensure that the organization conducts business in compliance with its eligibility for federal tax-exempt status. Shall receive and distribute mail appropriately.

Secretary: Records and distributes to all Board Members minutes of all meetings, assists in the annual registration of players, handles correspondence and maintains records, including maintaining the organization as a non-profit corporation in good standing and will keep the Bylaws up to date and add any addendums as the are voted on. Will be responsible for booking all fields for practice and games. Will be the one who is in charge of all communications with the Arizona Lacrosse League, Anthem Community Center, and Deer Valley School District personnel.

Volunteer/Fundraising Coordinator: Oversees operations by appointing special committees and recruiting volunteers as necessary. Organizes and coordinates the fundraising efforts of the Club. Shall report on these activities at each board meeting. Reports to and works with the Treasurer.

As a whole, the Board will be responsible for determining the number of teams which will be fielded by Boulder Creek Lacrosse Club, as well as scheduling of games for the High School Season. This will be done after soliciting recommendations from the Head Coach.

## Article VIII Club Meetings

Fall ball Season Kick-Off Meeting: The annual fall ball season kick-off meeting of the Club shall be pre-season.

Regular Season Kick-Off Meeting: A parent meeting will be held in January, at the beginning of the season.

End of season Meeting: Shall be held post-season to wrap up the season, present awards and recruit new board members as necessary for the next season.

## Article IX Finances

All monies received by the Club shall be deposited to the financial institution selected by the board, currently Chase Bank.

The Treasurer will be listed as the authorized signer on the bank accounts. Other officers may be added as authorized signers with Board approval and oversight.

All requests for reimbursements must be submitted to the Treasurer with all receipts. Purchases over \$250 must be board approved.

## Article X Player Team Fees

The Board will establish player team fees each year based upon necessary expenses. Players will be required to register with US Lacrosse and Arizona Lacrosse League prior to registering with Boulder Creek Lacrosse Club. The Board will determine the due date when fees must be paid in order for a player to be eligible to participate with Boulder Creek Lacrosse Club. Failure to comply with this cutoff date may result in the charge of a late fee to be determined by the Board. No refunds are made for fall ball fees and up to a board vote if during the regular season.

## Article XI Coaches

The Head Coach shall be appointed by the Board. The Head Coach will be decided by a majority vote of the Board. Coaches may be removed by a majority vote.

All coaches will assist the Board in ensuring that the mission statement is fulfilled for the club and is accountable to the Board of Directors. Is expected to abide by the bylaws and the US Lacrosse Coach's contract.

Coaches Contract: All Coaches will be required to sign an annual contract stipulating terms of service to include but not limited to: compensation and coaching responsibilities.

Annual evaluation of the Coaches: The Board and all Coaches shall meet at the end of each season to determine the needs of the coach and team for the following year. If necessary, the board shall solicit comments, compliments, concerns and/or grievances regarding the coach by electronic or paper means, from the adult and youth membership. This coaching evaluation must take place prior to the regular annual meeting of the program. The Board will take careful consideration of all responses and may extend the Coaches contract for another year without requiring a ratifying vote of the membership. If the evaluation is not satisfactory, the board must immediately begin the search for the Coach in need.

Removal of the Head Coach: The Head Coach cannot be removed during the season except in instances in which there is a violation of these bylaws, the USL coach's contract or in the event of egregious or extenuating circumstances. If at the end of the season the evaluation is not in the favor of the coach, he is released from all further coaching responsibilities.

Coaching Responsibilities: Selection of assistant coaches as approved by the Board. The board may decide on the coaches needed for each season. Once determined the need, they coaches will conduct pre-season as well as in-season practices. Actively coaches during Spring season games. Oversees Fall play by Boulder Creek Lacrosse Club, as well as Fall practices. Basic team needs for each practice such as balls, nets, cones, etc. Player team placement and playing time.

## Article XII Dissolution

The Boulder Creek Lacrosse Club may be dissolved only with authorization by its Board of Directors given at a special meeting called for that purpose and with subsequent approval by a majority of all members of the

team, including players and parents. Upon dissolution, all remaining assets of Boulder Creek Lacrosse Club, after payment in full of all its debts, obligations, and necessary final expenses, or after the making of adequate provision therefore, shall be distributed to such tax-exempt organizations with purposes similar to those of Boulder Creek Lacrosse Club as shall be chosen by the Board, or shall be distributed to the federal government or to a state or local government for public purpose within the meaning of section 501(c)3 of the Internal Revenue Code.

### Article XIII Amendments

These bylaws may be amended as needed by a majority vote of the Board.

### Article XIV Conflict Resolution

Any parent or player of the team may present their concern/problem to the board and coach. (Following the Player/Parent conduct contract). This shall first be presented to a board member of the Boulder Creek Lacrosse Club, who will then report any concerns to the Board. The representative will try to resolve any disagreement, dispute, conflict, or grievance. If the problem cannot satisfactorily be resolved, the President will be notified. At which point the President and the board, if needed, will resolve any disagreement, dispute, conflict or grievance. If the problem cannot be satisfactorily resolved the two parties will come together to carefully discuss and resolve the problem. The decision of the board vote will be final.

### Article XV Ancillary Committees/Volunteers

The Board shall appoint and recruit parent volunteers as necessary to keep the club operating properly. Positions deemed necessary to carry on the work of the club shall be as needed. Examples may be, field/maintenance, uniform manager, apparel coordinator, stat manager, etc. All positions are volunteer and as needed. All stat volunteers will abide and follow the rules set forth by the Arizona Lacrosse League.

Bylaws voted on and ratified October 3, 2023.